

Policy and General Conditions for Handling RSA Fellows' Networks and Fellows' Activities

1. The RSA's Trustees welcome the contribution that Fellows make to the work of the Society. Furthermore, a thriving and vibrant network of Fellows, underpinned by the work of RSA Fellows' Networks is fully supported by the RSA.
2. Equally, it is the RSA's Trustees who are accountable in law for all activities undertaken on behalf of the RSA.
3. To ensure that there is clarity, the Trustees have adopted these General Conditions under which all RSA Networks will operate, unless the Director of Fellowship has given express consent to one or more of the Conditions being waived or superseded.
4. The Trustees may at any time alter these General Conditions, or may impose specific conditions on individual RSA Fellows' Networks which may supersede some or all of them.
5. All proposals for RSA Fellows' Networks that wish to be associated with the RSA need to be presented in the first instance to the Director of Fellowship for consideration. This should specify their intended modus operandi, usually a loose network operating independently from the RSA.
6. Where resources allow, RSA staff will assist Fellows' Networks activities through:
 - a. Promotion of RSA Fellows' Networks events (for example, through tailored e-mails to targeted groups of Fellows)
 - b. Mention where appropriate on the Fellows' section of the RSA website
 - c. Mention (subject to normal editorial process) in the RSA Journal or e-Journal update
 - d. Subject to the approval of the Web Content Manager, a reciprocal link to the main RSA website can be provided (with the appropriate legal disclaimers in place)
 - e. Via the RSA Networks Platform and other online toolsAny further support from RSA staff would be limited to occasional advice and guidance as necessary.
7. The websites of RSA Fellows' Networks should be separate from the main RSA website
8. No publication, printed or electronic, may be produced which includes the RSA's logo unless either:
 - a. It follows a standard format set out by the Director of External Affairs or
 - b. It has first been expressly approved by the Director of External Affairs

9. All RSA Fellows' Networks activities need to:
 - a. Be self-financing
 - b. Be organised, managed and delivered by Fellows
 - c. Be open to any Fellows concerned on a self-selecting basis
 - d. Reflect and enhance the reputation of the RSA
 - e. Be complementary to the overall aims and ethos of the RSA
 - f. Carry a formal disclaimer statement to reflect the fact that the group does not operate on behalf of the RSA nor claim to represent the RSA
 - g. Be described under the heading of "The RSA Fellows' xxxxxx Network," rather/or than "The RSA xxxxxx Network."

10. All RSA Fellows' Networks will be expected to pay normal rates for room hire, catering and any other services or facilities used at John Adam Street.

11. RSA Fellows' Networks should manage their own bank accounts, if required. The Trustee Board, in their judgement, have the right to request financial information particularly where Sponsorship is involved.

12. The RSA will not accept responsibility for any debts or liabilities accumulated by a RSA Fellows' Network.

13. RSA Fellows' Networks may not employ any staff (including Fellows), nor enter into any relationship that may be construed as employment.

14. RSA Fellows' Networks may not confer honours or awards on any person, whether a Fellow or not, without the express consent of the Nominations Committee of the RSA's Trustee Board.

15. The RSA's Trustees reserve the right at any time to disassociate themselves from any RSA Fellows' Network if, in their judgement, to do so would be in the best interests of the Society. If the activities of a RSA Fellows' Network is in danger of bringing the RSA into disrepute or appears to be contrary to the values or programme of the RSA, the RSA reserves the right to cancel the activity and / or close down the RSA Fellows' Network. In the event of an activity being cancelled, any liability for costs will remain with the RSA Fellows' Network. The Director of Fellowship has authority delegated from the Trustee Board to decide in this matter.