

RSA Catalyst Small Grant Application Form (£1000 - £2000)

**For grants of between £1000 and £2000.**

You may wish to prepare your answers in advance and paste them into this form, as you will be unable to save draft copies of your application.

If you have any queries about this form, or are having difficulties accessing any element of the form, please email [catalyst@rsa.org.uk](mailto:catalyst@rsa.org.uk) or call +44 (0)20 7451 6831.

The RSA Small Catalyst Grant funding aims to provide you with an opportunity to trial or test your new or innovative idea for positive social change. Catalyst funding is intended to help your project get started.

**1. Eligibility Criteria**

**1.a.** Are you a Fellow of the RSA?

**1.b.** In order to be eligible for a £1-2k Catalyst grant, your project must be new or in its early stages. Does your project fit this description?

**1.c** The RSA requires applicants for the Small Grant to have evidence that your project is structured in a way that supports your social aims and is governed in a specific way. Please pick one of the options below. If you are unable to provide evidence that your project is structured in one of these ways, or you have further questions, please email [catalyst@rsa.org.uk](mailto:catalyst@rsa.org.uk)

- A charity registered with the Charity Commission
- A Community Interest Company (A company which is set up with a clause that means it exists to benefit a community and not private shareholders)
- An alternative governance structure to those above, but which is set up with a clause that means it exists to benefit a community and not private shareholders (e.g. a company limited by guarantee, or a limited company that has articles of association)
- I am delivering this project as an individual
- My project does not fit any of the above criteria

**1.d.** Please tell us a bit more about the governance structure of the organisation. Or if you are delivering the project as an individual please tell us a bit more about how this project will have a positive impact on society.

(400 character limit. Any information provided beyond the character limit will not be recorded.)

**1.e.** Is your project in need of a financial boost to help it develop into a sustainable project?

**1.f.** Your project should align with one of the three key areas of RSA work. However, if your project is truly outstanding and falls outside the scope of our three key themes, we will consider it. Which of the key areas does your project align with? (For more information about our key themes, please visit [www.thersa.org/about-us/our-work](http://www.thersa.org/about-us/our-work))

- Public Services and Communities
- Creative Learning and Development
- Economy, Enterprise, and Manufacturing
- My project sits outside these themes

**1.g.** We seek to fund projects that aim to have a positive impact on society and that intend to do this by solving a pressing societal problem in a new or innovative way. Does your project fit within this scope?

You may not yet know the full extent of the positive impact your idea could have but you should have at least an aim or a goal. The purpose of the Small Catalyst Grant is to help you to test your idea and to help you gather impact of its positive impact.

## **2. About You**

**2.a.** Full name:

**2.b.** Fellowship number:

Your Fellowship number is shown in the 'My Account' section of the RSA website, and also included on correspondence from the RSA. Alternatively, you can call us on +44 (0)20 7451 6927.

**2.c.** Email address:

If possible, this should be the same email address as the RSA currently holds for you.

**2.d.** Contact telephone number:

We only use this when we can't get in touch with you by email.

## **3. About Your Project**

**3.a.** Project name:

(150 character limit. Any information provided over the character limit will not be recorded.)

**3.b.** Please give a brief description of your project.

(400 character limit. Any information provided beyond the character limit will not be recorded.)

**3.c.** What societal need does your project address?

(800 character limit. Any information provided beyond the character limit will not be recorded.)

**3.d.** Please give a brief description of what you hope to achieve with the RSA Small Catalyst Grant. What specific actions do you intend to take in order to address this societal problem? What have you done already?

Even for small grants, we are interested in hearing how you have tested your idea, even if this has been on a very small scale. This testing is called 'proof of concept'. Please include proof of your project's concept.

(800 character limit. Any information provided beyond the character limit will not be recorded.)

**3.e.** How can the RSA in particular add specific value to your project?

For example, this could include reference to the RSA's communication channels, expertise, networks, and assets. If your project is aligned with other work or projects the RSA is involved with, please let us know here.

(800 character limit. Any information provided beyond the character limit will not be recorded.)

**3.f.** Explain how your project is innovative.

We are interested in knowing what makes your project unique. How is your project original or using a new approach?

(800 character limit. Any information provided beyond the character limit will not be recorded.)

**3.g.** How do you envisage your project becoming sustainable? What's next for your project after this?

We are interested in knowing how you see your project becoming financially sustainable, as well as how you see your project continuing and developing after its initial stages.

(800 character limit. Any information provided beyond the character limit will not be recorded.)

#### **4. Existing Support for Your Project**

**4.a.** Please list any people and organisations currently involved in your project.

(800 character limit. Any information provided beyond the character limit will not be recorded.)

**4.b.** Please tell us about any additional relevant relationships or partnerships that may be important to your project.

This could include relationships or partnerships that already exist, or ones that you are currently working on or applying for. There will be a space below to list any information about any additional funding you may have.

(800 character limit. Any information provided beyond the character limit will not be recorded.)

**4.c.** What money do you already have for your project?

Please let us know of any additional funding that you have secured, including if you are self-funding or funding your project in another way. You are not expected to have any additional funding and will still be considered for the Small Catalyst Grant.

(800 character limit. Any information provided beyond the character limit will not be recorded.)

## 5. Budget and Timetable

Information about what Catalyst will and won't fund can be found here:

<https://www.thersa.org/fellowship/project-support/catalyst-criteria>

### 5.a. Total funding sought from RSA Catalyst

(This should be between £1000 and £2000.)

### 5.b. Please tell us how you intend to use these funds by providing a budget breakdown in the form of a list.

In this budget breakdown, each item should be rounded up to the nearest £50. Please include information on what each amount will pay for and what this will deliver.

(800 character limit. Any information provided beyond the character limit will not be recorded.)

### 5.c. When will these activities take place? What is your intended timeline?

Please note that the Catalyst application process can take three months from the application closing date.

(800 character limit. Any information provided beyond the character limit will not be recorded.)

## 6. Data Protection

To proceed with your application, it is essential that we can share it with RSA staff, Fellows, and other contacts who we think can help. Your application will be passed to the Catalyst Panel for assessment. The Catalyst Panel is chaired by a Fellowship Councillor and is made up of a changing composition of Fellows and RSA staff, with a broad range of expertise and skills in funding, enterprise, organisational development and other areas. Please tick this box to confirm you are willing for RSA staff to pass on this application (including your telephone and email details). The data you submit will be stored by the RSA, and this application form is being handled via Typeform, who are a data-controller in their own right. In accordance with data protection regulations, your personal data must be: processed fairly and lawfully, only used for specified purposes must not be kept longer than is necessary; Typeform undertake not share personal data with third parties.

- I accept
- I don't accept